

# Regular Board of Education Meeting

## Tri-County School District 2358

June 21, 2017, 8:00 p.m.

Staff Work Room

The meeting was called to order by Chairperson Swenson at 8:00 p.m. and a quorum was determined. The Pledge of Allegiance was recited.

Members Duray, Koland, Murray, Olson, Sollund, Chair Swenson plus Superintendent/Principal Sorgaard and Dean of Students Amb were present.

### “We Are Proud”

- We are Proud of the Freeze golf team for making it to sections.
- We Are Proud of the elementary students for putting on a wonderful Spring Concert! They worked very hard to prepare the music and it definitely showed.

Member Swenson moved, Member Duray seconded to approve the minutes of the May 17, 2017 regular meeting. **UC**

Member Olson moved, Member Koland seconded to authorize payment for claims in the following funds: **UC**

	<u>Last Year</u>	<u>This Year</u>
GENERAL	\$34,379.32	\$46,084.18
FOOD SERVICE	4,773.31	7,400.37
COMMUNITY SERVICE	<u>2,044.47</u>	<u>2,326.89</u>
TOTAL	\$41,197.10	\$55,811.44

Visitors present were Sarah Novacek, Brad Thompson and Rachel Bakke.

Member Swenson moved, Member Murray seconded to approve the agenda as presented. **UC**

Member Murray moved, Member Sollund seconded to approve the call for milk bids for the 2017-2018 school year. Bids are to be at the Superintendent’s Office by 3:30 p.m., July 14, 2017. The bids will be opened and tabulated before the regular July School Board Meeting. The board reserves the right to reject any and all bids. **UC**

Member Murray moved, Member Duray seconded to accept the preliminary budget for the 2017-18 school year as follows: **UC**

<u>PRELIMINARY REVENUE FOR 2017-18</u>		<u>PRELIMINARY EXPENDITURES FOR 2017-18</u>	
General Fund	3,323,819	General Fund	3,168,108
Food Service	123,800	Food Service	126,727
Community Service	74,601	Community Service	68,899
Bonds	<u>340,887</u>	Bonds	<u>214,140</u>
<b>Total</b>	<b>\$3,863,107</b>	<b>Total</b>	<b>\$3,577,874</b>

Member Sollund moved, Member Murray seconded to authorize the business office to make the year-end transfers and pay the accounts payable as of June 30, 2017. **UC**

Member Swenson moved, Member Koland seconded to approve the insurance package proposed by Vaaler Insurance with the Total Package Annual Premium including property, liability, auto, inland marine, Umbrella Liability and Volunteer Accident coverage at \$30,390.12 and Workers Compensation coverage at \$13,417.00. **UC**

Member Murray moved, Member Sollund seconded to accept the resignation of Karlace Taylor as paraprofessional. **UC**

Member Swenson moved, Member Sollund seconded to accept the Technology Proposal from Lakes Country Service Cooperative of eight hours per week for the dates of July 1, 2017 through September 30, 2017 for the sum of \$5,920. **UC**

Member Swenson moved, Member Olson seconded to approve the hiring of Keegan Krantz as Fulltime Technology Coordinator, beginning in July. **UC**

Member Duray moved, Member Swenson seconded to approve the hiring of Keegan Krantz as Student Council Advisor for the 2017-18 school year. **UC**

Member Koland moved, Member Olson seconded to approve the amended contract of Megan Hanson as Payroll/administrative assistant for the 2017-18 school year. **UC**

Member Duray moved, Member Swenson seconded to accept on a Second Reading basis the #533 Wellness Policy. **UC**

Member Koland moved, Member Sollund seconded to approve the following donations to Tri-County School District #2358: **UC**

<u>From</u>	<u>To</u>	<u>Amount</u>
Wikstrom Telephone Company	Technology	\$4,521.00
George & Joyce Wikstrom	Music Dept.	100.00
American Legion Post 315-LB	Tri-County Band	100.00
American Legion Post 445-K	Girls Basketball	600.00
American Legion Post 445-K	Baseball Field	1,000.00
Karlstad Eagles	Music Dept.	500.00
Karlstad Eagles	Dugouts	500.00
Tr-County Sports Boosters	Dugouts	1,500.00
Area Envirothon	Tri-County	1,000.00
Anonymous	Music Dept.	800.00
Karlstad Eagles	Close Up	500.00
Karlstad Eagles	Close Up	300.00
<b>Total</b>		<b>\$11,421.00</b>

## **RESOLUTION CALLING SPECIAL ELECTION TO FILL SCHOOL BOARD VACANCY**

WHEREAS, a vacancy exists in the office of school board member with a term expiring the first Monday in January, 2019; and

WHEREAS, the vacancy has occurred more than 90 days prior to the first Tuesday after the first Monday in November in the year in which the vacancy occurs;

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 2358, State of Minnesota, as follows:

1. The clerk shall accept affidavits of candidacy for this office during the same filing period as applicable to the school district general election.

2. (a) It is necessary to hold a special election to elect an individual to fill the vacancy in the term of School Board Member expiring the first Monday in January, 2019.

(b) The clerk shall include on the special election the names of the individuals who file or have filed Affidavits of Candidacy during the period established for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include names of individuals who file timely affidavits of withdrawal in the manner specified by law.

3. The special election shall be held on Tuesday, November 7, 2017.

4. The clerk is hereby authorized and directed to cause written notice of said special election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said special election. The notice shall include the date of said special election and the office to be voted on at said special election.

The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said election and to cause two sample ballots to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place shall reflect the offices, candidates and rotation sequence on the ballot used in that polling place.

The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on election day.

The notice of election so posted and published shall state the office to be filled as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The notices to be posted and published may be combined with the Notice of General Election if the general and special election are held together.

5. The names of candidates to fill a vacancy who have filed an affidavit of candidacy must be listed on the ballot under the separate heading "SPECIAL ELECTION FOR SCHOOL BOARD MEMBER to fill vacancy in term expiring the first Monday in January, 2019." Their names must be listed as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

6. The name of each candidate to fill the vacancy in office at this special election shall be rotated with the names of the other candidates to fill the vacancy in office in the manner specified in Minnesota law.

7. The ballot shall be in substantially the following form:

**ELECTION BALLOT**

**INDEPENDENT SCHOOL DISTRICT NO. 2358  
(Tri-County School District)**

**November 7, 2017**

**SPECIAL ELECTION  
FOR SCHOOL BOARD MEMBER to fill vacancy  
in term expiring the first Monday in January, 2019**

**INSTRUCTIONS TO VOTERS:**

**To vote, completely fill in the oval next to your choice like this:**

**Vote for one**

**Name**

**Name**

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**write in, if any**

Member Swenson made motion for the adoption of the foregoing resolution and was duly seconded by Member Sollund and upon vote being taken thereon the following voted in favor thereof: Swenson, Duray, Olson, Sollund, Murray & Koland

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

Dean of Students Amb reported on the following: Trio Report; Graduation; ACT Scores; Master Schedule for 17-18; Zoo Day; Handbook Recommendations; Title I; Activities & Athletics

Superintendent Sorgaard reported on the following: Update on Staff Vacancies; April Minutes Correction; 2014-15, 15-16 Yearbook

**Board Reports:**

NWRIC: No Report

Region I: Member Koland reported on the May 25 meeting.

Superintendent Evaluation Meeting for board members on July 19 at 5:00 – 8:00 p.m. prior to the regular meeting scheduled at 8:00 p.m.

Superintendent/Principal Negotiations: Increase 403b to \$1,008.00. A \$500.00 one time moving allowance for Mr. Baron and no other changes.

Member Swenson moved, Member Sollund seconded to approve an interim superintendent contract with Mr. Sorgaard if Mr. Baron does not have license with details on file. **UC**

Member Murray moved, Member Koland seconded to adjourn. **UC**

Respectfully submitted by Mark Koland, Clerk \_\_\_\_\_

**Next Meeting: July 19 at 8:00 p.m.**