

Tri-County School District ISD #2358

Board of Education Meeting

June 21, 2023 6:30 PM

Tri-County School Library

AGENDA for the regular meeting of the Board of Education to be held in the School Library at the Tri-County School site in Karlstad on Wednesday, June 21, 2023 at 6:30 p.m. Auditing Committee: M. Koland and K. Oliver at (6:00 P.M.).

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. SETTING THE AGENDA
- 4.1 RECOMMENDATION TO ADD ITEMS TO THE AGENDA BY BOARD MEMBERS OR SCHOOL ADMINISTRATION
- 4.2. APPROVAL OF THE AGENDA
5. WE ARE PROUD
- 5.1. FCCLA in National Competition
- 5.2. Donations to the School in 2022-2023
6. ACTION ON PREVIOUS BOARD MEETING MINUTES:
 - 6.1 Approval of June 21, 2023 Regular School Board Meeting
 - 6.2 Approval of May 23, 2023 Administrative Negotiations Committee Meeting
7. BUSINESS SERVICES
 - 7.1 Approval to pay claims
8. VISITORS
9. OLD BUSINESS
 - 9.1 Amend May 21, 2023 Resolution to renew membership in MN State High School League
 - 9.2 Resolution Discontinuing and Reducing Educational Programs and Positions
 - 9.3 School staffing effective with the 2023-2024 School Year
 - 9.4. Amend Joint Powers Agreement
 - 9.5 Motion to terminate previously approved Superintendent Agreement and recommend approval of a *revised* Agreement based on Joint Powers revisions. [see Agenda item 9.4]
 - 9.6 Motion to approve *Shared Superintendent Services Agreement* between Greenbush Middle River and Tri-County School Districts
10. NEW BUSINESS
 - 10.1 Approval to employ School Principal
 - 10.2 Renew membership in Minnesota School Boards Association (MSBA)
 - 10.3 Renew membership in Minnesota Rural Education Association (MREA)
 - 10.4 Adopt PRELIMINARY Fiscal Year 2023-2024 School Budget based on "roll over" of the 2022-2023 School Budget
 - 10.5 Annual designation of Superintendent of Schools as the Identified Official with Authority (IOwA)
11. REPORTS AND COMMUNICATION:
 - 11.1 Board:
 - 11.1.1 To-be-determined
 - 11.2 Superintendent:
 - 11.2.1 The 2023 MN Legislative session and its impact on PreK-12 Public Education
12. ADJOURN

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The meeting was called to order by Chairperson Murray at 6:30 PM. A quorum was determined. The Pledge of Allegiance was recited. Members present were Burkel, Hanson, Koland, Murray, Oliver, Olson and Sollund, as well as Interim Superintendent Guggisberg.

Motion by Burkel and seconded by Sollund to approve the agenda of the June 21, 2023 Regular Board meeting as presented. UC

We are Proud...

FCCLA Competing / Attending National Competition

Family, Career and Community Leaders of America (FCCLA) Competition was held in the Twin Cities, March 26-28. Qualifying for National Competition in Denver, CO in July are:

Senior Isabel Pearson will compete in the Hospitality, Recreation and Tourism event. Sophomores Katie Clark, Ada Pearson, and Brynlee Reese competing together in Interior Design. Sophomore Josephine Wade in Job Interview and 7th graders Hailey Bothum, Harleigh Chapin and Greta Rominski competing together in the Focus on Children event. Good luck to these advancers!

We are PROUD of the Community Support towards the school and its programs and activities. 2022-2023 donations listed in Exhibit 5.2 – THANK YOU.

Donations to the school in 2022-23 presented.

Motion by Hanson and seconded by Oliver to approve the minutes of the May 17, 2023 Regular Board Meeting. UC

Motion by Hanson and seconded by Oliver to approve the minutes of the May 23, 2023 Administrative Negotiations Committee Meeting. UC

Motion by Koland and seconded by Oliver to approve the June Pay Claims in the amount of \$112,562.02. UC

Amend Resolution to renew membership in MN State High School League

This is a “re-do.” A resolution to Renew Membership in MN State High School League was on the May 17, 2023 regular Board meeting Agenda. The resolution was brought forward. In the discussion that followed [TCS student interest surveys] the Board “just forgot” to get a second before voting. So, to be official the Board needs a motion, a second and vote.

Minnesota Statute requires individual school boards each year to authorize membership in the MNSHSL. The Resolution for Membership affirms; (1) that the Board of Education for each school delegates the control, supervision and regulation of League-sponsored athletic and fine arts activities to the MNSHSL; (2) that the School Board adopts the Constitution, Bylaws, and Rules and Regulations of the League; and, (3) that the administration for and activities are assigned to the official school representative.

Amend resolution brought forward during the May 17, 2023 to have Board Member Koland introduce the Resolution and seconded by Burkel to renew the Tri-County School District's membership in the MN State High School League for the 2023-2024 School Year.

Roll call vote:

In Favor: Oliver, Sollund, Olson, Burkel, Murray, Hanson, Koland

Against: None

And upon roll call vote being taken, the resolution passed.

RESOLUTION DISCONTINUING AND REDUCING EDUCATIONAL PROGRAMS AND POSITIONS

Member Hanson introduced the following resolution and moved its adoption:

RESOLUTION DISCONTINUING AND REDUCING EDUCATIONAL PROGRAMS AND POSITIONS

WHEREAS, the School Board of Independent School District No. 2358 adopted a resolution on January 18, 2023, directing the administration to make recommendations for reductions in programs and positions, and

WHEREAS, said recommendations have been received and considered by the school board,

BE IT RESOLVED, by the School Board of Independent School District No. 2358, as follows:

That the following programs and positions, or portions thereof, be discontinued:

1. Reduction in the Full Time Equivalency (FTE) of the District Technology position from 12 month employee to 11 month employee.

The motion for the adoption of the foregoing resolution was duly seconded by Member Murray and upon vote being taken thereon, the following voted in favor thereof: Oliver, Sollund, Olson, Burkel, Murray, Hanson, Koland

and the following voted against: None

whereupon said resolution was declared duly passed and adopted.

Approval of Revised & Amended Joint Powers Agreement as per Joint Powers Board meeting held on June 5, 2023.

Description: A Joint Powers Agreement between the Greenbush Middle River School District and the Tri-County School District was established to share a School Superintendent effective with the 2023-2024 school year. The Agreement was developed with the assistance of the MN School Boards Association (MSBA).

Various issues associated with the actual implementation of the Joint Powers Agreement resulted in the original Joint Powers Agreement needing to be amended.

Motion by Board member Koland and seconded by Burkel to approve the amended Joint Powers Agreement as recommended by GMR Joint Powers Board representatives.

Motion to terminate previously approved Superintendent Agreement and recommend approval of a revised Agreement based on Joint Powers revisions.

Description: Board approval of a revised and Amended Joint Powers Agreement, results in a recommendation to terminate a previously approved Superintendent Agreement and replace that Agreement with a revised Superintendent Agreement.

Motion by Board Member Sollund and seconded by Murray to terminate a previously approved Superintendent Agreement and replace the Agreement with a revised Superintendent Agreement.

Enter into Agreement via Superintendent Services Contract to Share Superintendent with Greenbush Middle River School District.

Motion by Board Member Oliver and seconded by Koland to enter into Agreement via Superintendent Services Contract to share the Superintendent of School with the Greenbush Middle River School District.

SUPERINTENDENT SERVICES CONTRACT

between

THE SCHOOL BOARD OF TRI-COUNTY PUBLIC SCHOOLS (ISD # 2358)

AND

THE SCHOOL BOARD OF GREENBUSH-MIDDLE RIVER PUBLIC SCHOOLS (ISD # 2683)

The School Boards of Tri-County (ISD #2358) and Greenbush-Middle River (ISD # 2683), hereinafter referred to as “the Boards”, enter into the following agreement to share superintendent services.

Services to be Performed

ISD #2358 will employ a superintendent of schools, jointly selected by the GMRTC Joint Powers Board, to provide superintendent duties for both school districts. This superintendent will execute their duties on a 50-50 basis to each school district. The Superintendent shall hold a valid Superintendent’s license issued by the State of Minnesota. The Superintendent shall have charge of the administration of the schools under the direction of the Boards. The Superintendent is an exofficio, non-voting member of the Boards and performs the duties of the office of Superintendent.

Evaluations

An annual performance evaluation will be conducted by the GMRTC Joint Powers board with input from the Boards.

Term

This Superintendent Services Contract will become effective for a term of 3 years commencing on July 1, 2023. Upon agreement of ISD #2358 and ISD #2683, this contract may be renewed prior to the expiration date

Costs

For the superintendent services, ISD # 2683 will pay ISD # 2358 the following:

- 50% of all costs related to the execution of the superintendent contract.
- 50% of all other expenses such as, but not limited to, mileage, professional dues, convention expenses and any other incidentals that are incurred by the superintendent in the performance of their duties.

These expenses will be billed in quarterly installments and are due Net 30.

Termination:

This agreement remains in force through the term of the agreement or until mutual termination of the Boards. If one board of ISD #2683 and ISD #2358 wishes to unilaterally terminate this contract, they shall provide written notice to the other school board in writing by July 1 and the termination will be effective July 1 of the following year.

Notwithstanding the foregoing, either party may terminate this agreement upon a material breach of the Agreement by the other party by delivery of a thirty (30) days’ prior written notice. If the receiving party has not cured such a breach within such a period, then the Agreement will automatically terminate upon conclusion of the thirty(30) day notice.

Applicable Law:

The Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.

Severability

The provisions of the Agreement shall be severable, and if any such provision or the application of any such provision under any circumstances is held invalid, it shall not affect any other provisions of this Agreement or the application of any provision thereof.

This contract is approved by:

/s/ Stephen Murray

Chair, ISD # 2358

/s/ Mark Koland

Clerk, ISD # 2358

/s/ Kurt Stenberg

Chair, ISD # 2683

/s/ Allison Harder

Clerk, ISD # 2683

Board interview and negotiations committee recommends hiring its licensed School Principal.

Motion by Board Member Hanson and seconded by Burkel to approve employment of Mrs. Daila Englund as the School Principal.

The MN School Boards Association (MSBA) is an organization specific to School Board members.

- Tri-County School District currently is a member of the Minnesota School Boards Association
- Membership dues are required annually
- MSBA assists the Tri-County School District on a variety of issues such as policy development, negotiations, human resources, advice based on legal precedent, legislative lobbying

A motion was made by Board Member Sollund seconded by Burkel to renew the District's annual membership with the Minnesota School Boards Association (MSBA).

MREA advocates exclusively for Greater Minnesota School Districts. MREA provides guidance and information relating to best practice within education, professional development opportunities as well as legislative policy.

- MREA provides a voice at the Minnesota Legislature advocating for policy, testifying before committees as well as informing legislators on the issues that impact rural education.
- Membership dues are required annually (discount applies to Tri-County School because of "sharing" Superintendent with Greenbush Middle River.

A motion made by Board Member Oliver seconded by Hanson to renew the District's annual membership with the Minnesota Rural Education Association (MREA). Renew membership in Minnesota Rural Education Association (MREA)

10.4 MN Statute 123B.77 indicates that prior to July 1 of each fiscal year, the Board of each school district must approve and adopt its revenue and expenditure budgets for the next school year. The budget document so adopted must be considered an expenditure-authorizing or appropriations document. No funds shall be expended by any Board or district for any purpose in any school year prior to the adoption of the budget document which authorizes that expenditure, or prior to an amendment to the budget document by the board to authorize the expenditure.

Suggested Board Action: Motion by Board member Koland and seconded by Murray to adopt the estimated 2022-2023 (FY 23) budget as a preliminary working budget for July 1, 2023 through June 30, 2024 (FY 24) with the understanding the FY 24 Budget will be amended at a later time.

Annual designation of Superintendent of Schools as the Identified Official with Authority (IOwA) to authorize user access to MDE secure website(s) for the Greenbush Middle River School District.

Suggested Board Action:

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 2358, Karlstad, Minnesota was held on the 21st day of June, 2023 at 7:30 p.m. for the purpose, in part, to APPROVE RESOLUTION FOR DESIGNATION OF AN IDENTIFIED OFFICIAL WITH AUTHORITY FOR EDUCATION IDENTITY ACCESS MANAGEMENT

The following Board members were present: Oliver, Sollund, Olson, Burkel, Murray, Hanson, Koland and the following were absent: None

Member Oliver introduced the following resolution and moved its adoption:

BE IT RESOLVED by the School Board of Independent School District No.2683, State of Minnesota, as follows:

Designation of an Identified Official with Authority for Education Identity Access Management

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local educational agency that uses the Education Identity and Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local educational agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The IOwA will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties.

The Tri-County School Board must designate an IOwA to authorize user access to State of Minnesota Education secure websites for its organization. This EDIAM board resolution must be completed and submitted to the Minnesota Department of Education annually, as well as any time there is a change in the assignment of the Identified Official with Authority.

It is strongly recommended that only one person at the local educational agency or organization (the superintendent or exec. director) is designated as the IOwA. The IOwA will grant the IOwA Proxy role(s).

Designation of the Identified Official with Authority for Education Identity and Access Management

Organization Name: Tri-County School Board

6-Digit or 9-Digit Organization Number 2358-01

Superintendent or Exec. Director Name: Barbara Muckenhirn.

Will act as the IOwA? Yes No

The above-mentioned resolution was seconded by Board Member Sollund and upon roll call vote;

The following voted in favor thereof: Oliver, Sollund, Olson, Burkel, Murray, Hanson, Koland

and the following voting in opposition: None

Thereby the resolution passed.

Board Report: Installation of new Playground Equipment

Superintendent Report:

The 2023 MN Legislative session and its impact on PreK-12 Public Education:

- Legislative “Recap” as provided by the MN School Boards Association on June 21, 2023
- Legislative Action Item Timelines

Negotiation(s) of employment Agreement with TCS - Education Association

As noted in previous Board communications/reports. The MN School Boards Association [MSBA] recommended not to commence employee negotiations until after the 2023 Legislative session. The Agreement with TCS-Education Association expired June 30, 2023.

Negotiation(s) of employment Agreement with Minnesota School Employee Association [MSEA]. This employment Agreement expired June 30, 2023.

(a.) As noted in previous Board communications/reports. The MN School Boards Association [MSBA] recommended to not commence employee negotiations until after the 2023 Legislative session. The Agreement with School Employee Education Association expired June 30, 2023.

(b.) As noted in previous Board communications/reports. The District submitted a petition to the Bureau of Mediation Services (BMS) to reclassify up to four school employees that are current members of the School Employee Association. Until the matter is resolved by the BMS the District is under a *Notice of Maintenance of the Status Quo*.

Motion by Oliver and seconded by Burkel to adjourn.

Next Regular Board meeting is scheduled for July 19, 2023, 6:30 PM in the Tri-County School Library.

Respectfully submitted by Mark Koland, Clerk _____