

Tri-County School District ISD #2358

Board of Education Meeting

8:00 AM on March 24, 2023

Tri-County School Library

AGENDA for the SPECIAL meeting of the Board of Education to be held in the School Library at the Tri-County School site in Karlstad on Friday, March 24, 2023 at 8:00 AM.

- 1.0 CALL TO ORDER
- 2.0 ROLL CALL
- 3.0 PLEDGE OF ALLEGIANCE
- 4.0 SETTING THE AGENDA
 - 4.1 Approval of the Agenda
- 5.0 VISITORS
- 6.0 Special Board Business:
 - 6.1 Accept resignation of school employee effective with the conclusion of the current school year
 - 6.2 Recruitment effort(s) for school employee vacancy(ies)
 - 6.3 Consideration towards implementation of Summer Food Service Program
- 7.0 Adjourn.

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Board of Education Meeting

8:00 AM March 24, 2023

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The meeting was called to order by Chairperson Murray at 8:00 AM. A quorum was determined. The Pledge of Allegiance was recited.

Members present were Burkel, Hanson, Koland, Murray, Oliver, Olson and Sollund. as well as Superintendent Guggisberg.

Motion by Hanson and seconded by Burkel to approve the agenda of the March 24, 2023 Special Board meeting as presented.

Accept resignation of a school employee effective with the conclusion of the current school year.
Motion by Oliver and seconded by Hanson to approve the resignation as per submitted letter of Principal Lori Zick effective at the conclusion of the current school year.

Recruitment efforts for school employees.

Up-date [from March 15, 2023 regular school board meeting] on staffing in 2022-2023 and moving forward to 2023-2024 [to / may] include:

Position	Time Frame	Advertising effort(s)
K-12 Music/Vocal Teacher	2023-2024 School year	ED POST thru St. Cloud State University Northern Watch North Star News
Elementary Teacher(s)	2023-2024 School year	ED POST thru St. Cloud State University Northern Watch North Star News
K-12 Principal	2023-2024 School year	MN Association of School Administrators ED POST thru St. Cloud State University
H.S. Social Studies currently at <i>Out of Field</i> placement licensure level	2023-2024 School year	ED POST thru St. Cloud State University
Bus Driver	Immediately	Northern Watch North Star News
Substitute Teachers	Immediately	Northern Watch North Star News
Para (Title I)		
Food Service staff		
Business Education Teacher / Tech person		

Suggested recruitment process for replacing Tri-County School Principal:

- Consult with new School Superintendent – Mrs. Barbara Muckenhirn
- Advertising position:
MN Association of School Administrators Website
ED POST Career Placement Center @ St. Cloud State University
- Review Applications
- Establish Interview Committee

- Interview candidates
- Vetting Finalist(s): Vetting is the process of thoroughly investigating an individual, company, or other entity before making a decision to go forward with a joint project. A background review is an example of a vetting process for a potential employee. Once the vetting process is concluded, a well-informed hiring decision can be made.
- Offer position. Negotiate Agreement. Recommendation to and approval by the TC School Board
- Person begins employment after July 1, 2023

Consideration towards approval of Summer Food Service Program

Ms. Amy Olson [TCS Food Service] will report on the Summer Food Service Program [SFSP] for consideration for implementation in the Tri-County School District. The Summer Food Service Program is designed to fill the nutrition gap during the summer months and make sure children can get the nutritious meals they need to achieve.

Motion by Oliver and seconded by Koland to approve as presented by Amy Olson.

Motion by Burkel seconded by Sollund to Adjourn.

Respectfully submitted MarkKoland, Clerk_____

Summer Food Service Program

The Summer Food Service Program (SFSP) provides cash reimbursement for meals served to children at eligible sites when school is out for the summer. Through SFSP, children receive free, nutritious meals increasing their capacity to learn and reducing summer weight gain. Additionally, families can stretch their budgets further. SFSP sites can provide these benefits while receiving reimbursements for meals served. The U.S. Department of Agriculture (USDA) funds this program. The Minnesota Department of Education (MDE), Food and Nutrition Service administers this program.



Which organizations can participate?

The SFSP relies on local organizations to sponsor sites and manage the meal service and program activities. Organizations that are eligible to sponsor a program include:

- Public or private nonprofit schools
- Public or private nonprofit summer camps
- Private, nonprofit organizations
- Units of local or county government, tribal or migrant organizations, and colleges or universities

Eligible participants include children ages 18 and under or those with mental or physical disabilities who participate in school programs.

Note: the state agency must use a priority system, identified in 7 CFR 225.6(b)(5), when approving applicants to operate sites that propose to serve the same area or the same enrolled children as another organization.

What is a site?

Sites are the location where meals are served. Sites can be classified as open, closed enrolled, camp or migrant. Sites must meet eligibility requirements, including income eligibility (area eligible or serving a specific group of children from primarily low-income households), state and local health and safety standards. They must also be non-profit or operating in compliance with for-profit site restrictions.

Additional information on site eligibility on backside.

IMPORTANT DATES

- **December:** Updated U.S. Census data used to determine area eligibility becomes available
- **Mid-February:** Updated school free and reduced-price meal data used to determine school eligibility becomes available
- **End of March:** Applications become available to fill in the Cyber-Linked Interactive Child Nutrition System (CLiCS)
- **May 1:** Deadline to submit a completed application in CLiCS

Website:
education.mn.gov/MDE/dse/FNS/SFSP

Connect with Us:
education.mn.gov/MDE/dse/FNS/connect

Email: mde.fns@state.mn.us

Call: 651-582-8526 or
MN toll-free 800-366-8922

Summer Food Service Program



How is site eligibility determined?

Area eligible based on:

- School data: At least 50% of the students enrolled in the local public school are eligible for free or reduced-price meals
- Census data: Identifies the area as low income

Other Data:

- Household income statements
- Local school district determination
- Public housing data

How do I find existing SFSP sites?

- Download the **Free Meals for Kids** app provided by Hunger Impact Partners on your smartphone.
- Call the **211 Hotline**. From a cell phone - Twin Cities Metro: 651-291-0211, Greater Minnesota: 1-800-543-7709, TTY: 651-291-8440
- Call the **Minnesota Food Helpline** at 1-888-711-1141, Monday-Friday, 10 a.m. - 5 p.m.
- Text “food” to 304-304. For Spanish, text “comida” to 304-304.

What are the meal requirements?

Sponsors purchase or prepare meals to be served to children at sites. Most sites can serve up to two meals a day: breakfast, lunch/supper or snack.

All meals must meet USDA meal pattern requirements for food groups and portion size. View the meal patterns at <https://education.mn.gov/MDE/dse/FNS/SFSP/fso/>.

How does reimbursement work?

Sponsors receive reimbursement each month based on the number of eligible meals and snacks served. Rates are set annually by the USDA and can be found at: <https://education.mn.gov/MDE/dse/FNS/SFSP/Claim/>.

How do organizations apply?

View the SFSP Applications webpage: <https://education.mn.gov/MDE/dse/FNS/SFSP/App>. Applications open near the end of March. Submit a complete application by May 1.

Website: education.mn.gov/MDE/dse/FNS/SFSP

Email: mde.fns@state.mn.us | **Call:** 651-582-8526 or MN toll-free 800-366-8922