

**TRI-COUNTY SCHOOLS**  
**INDEPENDENT SCHOOL DISTRICT NO. 2358**  
**PUBLIC DATA REQUEST FORM**

**TO BE COMPLETED BY THE REQUESTOR**

|   |                 |
|---|-----------------|
| REQUESTOR NAME (NOT REQUIRED):  | PHONE NUMBER:*  |
| ADDRESS:*   | EMAIL ADDRESS:* |
| DATE OF REQUEST:  |                 |
| DESCRIPTION OF THE INFORMATION REQUESTED: (attach additional page if necessary)   |                 |
| MANNER IN WHICH RESPONSIVE DATA IS TO BE PROVIDED:<br><br>INSPECTION ONLY _____ COPIES ONLY** _____ BOTH INSPECTION AND COPIES _____ ** |                 |
| **Inspection is free, but there is a charge for copies. Payment must be received before copies will be provided.                        |                 |
|   |                 |
|   |                 |

**FOR OFFICE USE ONLY**

|                        |                       |
|------------------------|-----------------------|
| DATE REQUEST RECEIVED: | REQUEST RECEIVED BY:  |
| DATE OF RESPONSE:      | RESPONSE PROVIDED BY: |

\* Requestor's name is optional. However, contact information is necessary to mail/email the data. Also, contact information is needed if the school district does not understand the request. We will not work on such a request until clarified.