

Prep Hours: \_\_\_\_\_

*Two hour maximum for prep hours, unless otherwise agreed upon.*

Class Hours: \_\_\_\_\_

*Community Education hourly rate is \$22.50 per hour.*

Sessions:

Date	Time

*Please list each session. Use additional forms if needed.*

Materials:

Item	Cost
Total	

*Use additional forms if needed. Please attach receipts.*

Voucher Total: \_\_\_\_\_

*Include hourly rate multiplied by total of payable hours, and reimbursement of materials, and any other costs.*

I declare under the penalties of law that this account, claim or demand is just and correct and that no part has been paid.

\_\_\_\_\_  
 Signature of Claimant