

Hybrid Learning Plan

**Tri-County
Schools**

Tri-County Schools

Independent School District 2358

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Scenario 2: Hybrid Model

Tri-County School is committed to ensuring the continuity of learning for students under exceptional circumstances that may require full closure, partial closure or in-person social distancing learning models for our school. Regardless of the model the district is in, it is our priority to provide students with high-quality instruction to ensure the continuity of their educational program to meet the learning expectations in a distance learning or in person environment. Each of Tri-County School's learning platforms align equally in their expectations for learning.

This document will outline the roles and responsibilities for students, teachers, parents and leaders to ensure the ongoing delivery and success of high-quality instruction and assessment. The success of our Hybrid Learning Plan is a partnership and is dependent on careful planning by our dedicated staff, appropriate student motivation and engagement, and strong parent support for this mode of instruction.

Tri-County School's Social Distancing Hybrid Learning Plan will:

- Provide students access to educational programming to ensure continuous learning.
- Detail the expectations required of all members of the learning community for the successful continuation of learning.
- Provide plans that will deliver developmentally appropriate and meaningful learning experiences.
- Provide plans that will provide a safe learning environment for students and staff.

Introduction

On Wednesday, March 25, 2020, Governor Tim Walz ordered schools in Minnesota to remain closed from March 30, 2020 to May 4, 2020 due to the COVID-19 pandemic. In June 2020, the Department of Education mandated that districts devise three learning plan options for the 2020-21 school year. This document serves as the Hybrid Learning Plan.

Expectations

Distance Learning and faculty/student/family collaboration is key to ensure a quality student learning experience when planning and delivering in a hybrid model. It must include support from all stakeholders including:

District Administrative Team:

- Create and distribute Hybrid Learning Plan (HLP).
- Establish clear channels of communications between faculty, staff, families and students in the event of this HLP being activated.
- Support faculty and students/families shifting to a distance learning environment.
- Help teachers implement HLP and ensure high-quality learning experience for all students.

Teachers will:

- Develop high-quality student learning experiences.
- Goals will be developed and instructional plans will be made to meet the desired learning goals of **all** students, including those with IEPs and 504 plans.
- Collaborate with other members of your team or department to design distance learning experiences for your students in accordance with divisional plans.
- Communicate regularly with your students and, as needed, with their parents.
- Provide timely feedback to support your students' learning.
- Track student attendance through various forms of communication and learning activity submissions.
- Be available to answer questions from 7:45 am to 3:45 p.m. each learning day.
- Make accommodations for students without access to the internet, such as alternative assignments, hands-on learning, or other learning tools.

Students will:

- Check for daily assignments.
- Complete all assignments by due dates.
- Communicate questions and/or concerns to the teacher through text, email, or other forms approved by administration.

Families will:

- Support students learning to the best of their ability by monitoring and participating in communication from the teacher and school. Please be sure to ask questions throughout this process as we navigate it together!
- Provide adequate daily learning work time that meets the needs of their students.

Technology

Students will be provided a device, if needed. Families with adequate number of devices for each student in the household are encouraged to use personal devices. Chromebooks, laptops, ipads and desktop computers are considered adequate devices for distance learning.

Google Classroom and Tri-County School Email will be the primary platforms for which teachers will communicate with students.

Model

This model is to serve as a hybrid between In-Person Learning and Distance Learning. All aspects of social distancing, sanitizing, bussing, cleaning, etc for the in-school learning component will be followed as outlined in the In-Person Learning model. Please view the In-Person Learning Plan for details on that component of our plan.

During Hybrid Learning, social distancing of 6 feet between individuals will be firmly maintained. Also, grades PreK-3 may be split into multiple classrooms to achieve distancing guidelines.

Face coverings will be required in accordance with Executive Order 20-81. Exemptions are allowed for PreK students, during physical activities, during lunch, and for those students with verified medical exemptions.

Childcare

Childcare for students in grades PreK-6 will be offered for those students who are children of Tier I workers while are in distance learning days. Meals will be provided for those students. Again, students eligible for free/reduced meals will receive the same benefit while in childcare. Meals will be billed to a student's account if they receive them.

On days where all students are in Distance Learning (typically Fridays), childcare will be provided for any students of Tier I workers in grades PreK-6 who need it.

Format, Calendar & Attendance Days

Students in grades PreK-3 will attend school four days a week with Friday (typically) being a Distance Learning Day. Students in grades 4-12 will be divided into two groups – A & B. Groups will be divided geographically and by family with the goal of dividing the district into two approximately equal groups. No family will be separated into two groups. Each group will attend school in-person on their respective days outlined on the attached calendar. On the other days, students will do learning practice and/or packets sent home by staff. Fridays (or the last day of the week) is a planning day and office hours day for any students needing assistance.

Families and students may contact teachers on designated office hour days from 7:45 am-3:45 pm. Google Classroom and Tri-County School Email will be the primary platforms for which staff will communicate with students.

Please see the attached calendar for when each group would attend school. A & B groups as well as bus routes will be posted on Tri-County's website.

Tri-County Schools
ISD 2358

HYBRID LEARNING

2020-2021
CALENDAR



August 31/Sept 1/2/3 - Teacher Workshops (Open House 5pm-7pm)
 September 7 - Labor Day (NO SCHOOL)
 September 8 - First Student Day
 October 15/16 - EM Break (NO SCHOOL)
 November 6 - End of Quarter 1
 November 12 - PT Conferences
 November 13 - Quarter Break (NO SCHOOL)
 November 26/27 - Thanksgiving Break (NO SCHOOL)
 December 23-January 3 - Winter Break (NO SCHOOL)
 January 4 - School Resumes
 January 18 - MLK Day - Teacher Workshop Day
 January 22 - End of Quarter 2
 February 15 - President's Day Break (NO SCHOOL)
 March 26 - End of Quarter 3
 April 2/5 - Spring Break (NO SCHOOL)
 April 8 - Early Dismissal and PT Conferences
 May 28 - Last Senior Day/Graduation 6:00 pm
 May 31 - Memorial Day (NO SCHOOL)
 June 2 - Last Student Day & End of Quarter 4
 June 3 - Teacher Workshop Day (NO SCHOOL)

* Makeup Days (in order) Dec 23, Apr 5

DAYS PER QUARTER

Quarter 1	42
Quarter 2	43
Quarter 3	44
Quarter 4	45
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DUTY DAYS

Group A In School Days	68
Group B In-School Days	68
All DL/Teacher Prep Days	38
P-T Conferences	2
Workshop Days	6
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KEY

- Denotes Staff Workshop Day
- Denotes No Student Day
- Denotes End of Quarter
- Denotes K-12 DL/Prep & Graduation
- Denotes P-T Conferences
- K-12 Distance Learning/Teacher Prep Days
- Gr. 4-12 Group A In School Learning / Gr. 4-12 Group B Distance Learning
- Gr. 4-12 Group B In School Learning / Gr. 4-12 Group A Distance Learning
- * PreK - 3 In School on A & B Days

Meals

Meal will be offered to those students who wish to have them delivered on their days of distance learning. Meal prices will be identical to those of meals served in school. Students eligible for free/reduced meals will receive the same benefit at home. Meals will be billed to a student's account if they receive them.

For students residing in the city limits of Karlstad, meals may be picked up at a designated entrance of the school between 11:00 am and 1:00 pm. Students residing outside of the city limits will be eligible for delivery by school personnel. Meals will consist of the current day's lunch and the following morning's breakfast.

Individuals requesting meals are asked to contact the District Office via phone call (218-436-2261) or by email (attendance@tricounty.k12.mn.us) to sign up. Once a family registers, they will continue to receive meals until cancelling. This may be done by contacting the school.

Confirmed Cases and/or Exposure

In any event of a confirmed COVID-19 case among a staff member or student (or multiple) or in the event of a likely exposure of any sort, Tri-County School will immediately contact our Regional Support Team. This team is a partnership between the Minnesota Department of Health, Minnesota Department of Education, local public health and the Northwest Service Cooperative to support school districts in navigating any impacts or cases of COVID-19. The Support Team will work in collaboration with Tri-County School to determine what measures must be taken, actions required to mitigate spread and what notifications need to be made.

The Support Team will look at the following criteria when making decisions on such incidents:

- How many cases there are, and are they close in time together, or spread out over several weeks?
- Are the new cases traceable to the school community or are they likely the result of a different exposure?
- Where are the cases occurring, and do they have any common themes?
- How many close contacts does each case have?
- Are students, parents, and staff forthcoming about close contacts?
- Is there other significant COVID-19 transmission in the surrounding community that will likely impact families and staff?

The Regional Support Team will also help the school district to determine if what learning model is appropriate for the current situation.

Transition

In the event hybrid learning goes into effect, staff will use the following two days as workshop days. The two workshop days are non-instructional. If the school closure is announced while school is in session, students in need of technology will be issued devices. If the model change is announced when technology distribution in school is not feasible, bus drivers will deliver technology during the workshop days. Packets for grades PreK-5 will be delivered or made available on the second day of the workshop.

MASH – My After School Headquarters

After school childcare will be provided as normal from 3:15-5:30 for those students on their respective in-person days. All safety guidelines implemented during the regular school day will be applied to this program.

District Communications

Tri-County School will communicate information by School Messenger. Families are asked to verify that their contact information is up-to-date on Synergy (School Messenger uses Synergy contact information). Other individual communications may occur by phone call, email or postal mail.

Updates

Tri-County In-School Learning Plan will go into as mandated by the State or local School Board. Substantial updates to the plan will be communicated to staff, students and families by School Messenger and/or postal mail.