

Reorganizational and Regular Board of Education Meeting

Tri-County School District 2358

January 20, 2024 6:30 PM

Tri-County School Library

Karlstad, Minnesota

The meeting was called to order by Chairperson Murray at 6:30 PM and a quorum was determined. The Pledge of Allegiance was recited.

Members present were Hanson, Koland, Murray, Oliver, Olson and Sollund, as well as Superintendent Muckenhirn.

Absent: Burkel

**REORGANIZATIONAL MEETING:**

Reorganization:

Nominations for School Board Chair: Steve Murray. Other nominations: None

Roll call vote in Favor: Hanson, Koland, Murray, Olson, Oliver, Solund

Against: None

Nominations for School Board Vice Chair: Raeya Hanson. Other nominations: None

Roll call vote in Favor: Hanson, Koland, Murray, Olson, Oliver, Solund

Against: None

Nominations for School Board Clerk: Mark Koland. Other nominations: None

Roll call vote in Favor: Hanson, Koland, Murray, Olson, Oliver, Solund

Against: None

Nominations for School Board Treasurer: Denise Sollund. Other nominations: None

Roll call vote in Favor: Hanson, Koland, Murray, Olson, Oliver, Solund

Against: None

Designation of Date & Time for Regular monthly meetings.

Motion by Oliver seconded by Hanson to designate the 2nd Wednesday of the month at 6:30 PM, as the official day & time for the regular monthly meetings of the Board unless change is necessitated by unforeseeable events and statute(s).

Special Meeting Notification

Motion by Koland seconded by Sollund to post notices of special meetings on the east front entrance.

2024 Board Auditing Committee

Board members will be partnered with another Board member throughout the 2024 calendar year to review bills 30 minutes prior to each regular meeting. The dates will correspond to the approved Regular Board meeting dates.

February 14	6:30 PM	Burkel/Koland	Tri-County School
March 13	6:30 PM	Oliver/Sollund	Tri-County School
April 10	6:30 PM	Murray/Hanson	Tri-County School
May 8	6:30 PM	Olson/Burkel	Tri-County School
June 12	6:30 PM	Koland/Oliver	Tri-County School
July 10	6:30 PM	Sollund/Murray	Tri-County School
August 14	6:30 PM	Hanson/Olson	Tri-County School
September 11	6:30 PM	Burkel/Murray	Tri-County School
October 9	6:30 PM	Koland/Oliver	Tri-County School
November 13	6:30 PM	Sollund/Hanson	Tri-County School
December 11	6:30 PM	Olson/Koland	Tri-County School
January 8, 2025	6:30 PM	Burkel/Sollund	Tri-County School

Motion by Oliver seconded by Hanson to authorize the two-member monthly audit committee rotation as presented.

Member Sollund moved and member Oliver seconded to authorize the following committee assignments for 2024:

**Board Committee**

**2024**

1) MSHSL	Koland
2) NWRIC + Alternative	Burkel, Olson
3) MREA	Hanson
4) MSBA	Murray
5) Continuing Ed. & ECFE	Oliver, Hanson
6) Certified Negotiations	Koland, Oliver, Murray
7) Administrative Negotiations	Hanson, Koland, Sollund
8) Classified Negotiations	Burkel, Hanson, Sollund
9) Finance Buildings, Grounds, Transportation	Koland, Oliver, Olson
10) Advisory & Technology Committee	Oliver, Hanson
11) Northern Freeze Co-Op Sports	Oliver, Sollund, Olson
12) Meet & Confer Committee / Policy	Oliver, Sollund, Olson
13) Joint Powers Board	Burkel, Koland, Murray

Motion by Oliver seconded by Koland to designate the Law Firm of Knutson, Flynn and Deans, PA as the School District's Legal Counsel.

Motion by Oliver seconded by Olson to:

- designate Prime Security Bank and the MN Trust as the primary depositories of school funds;
- authorize appropriate investments of school district funds by the Superintendent during the the year; and
- continue the use of the signature writer for payment of district obligations.

Motion by Koland seconded by Oliver to designate the North Star News as the Official Newspaper of the District 2358.

Motion by Sollund seconded by Hanson to authorize membership and participation in the following organizations:

- Minnesota State High School League - MSHSL
- Northwest Regional Interdistrict Council – NWRIC
- Region I - ESV
- Northwest Service Cooperative - NWSC
- Minnesota Rural Education Association - MREA
- Minnesota School Boards Association - MSBA
- Adult Basic Education Program (through NWSC)

Motion by Murray seconded by Olson to:

- set the annual school board members salary at \$100 per meeting for regular meetings;
- pay \$200 and room for attending the state school board convention plus \$100 mileage;
- pay members’ mileage at the Federal rate for non-school board convention, school- related business;
- pay members \$100 per day (\$50.00 half day) while on school-related business.

**REGULAR MEETING:**

Motion by Oliver seconded by Sollund to approve the agenda as amended.

Recommended Addition: Contracted Services with School Management Services (SMS)

Motion by Hanson seconded by Koland to approve the minutes of Dec. 20, 2023 Regular Board Meeting as presented.

Motion by Sollund seconded by Murray to authorize payment claims as presented.

	FY 2023	FY 2024
01 General	\$ 169,675.45	\$ 144,495.77
02 Food Service	\$ 6,204.48	\$ 6,234.23
04 Community Service	\$ 2,467.47	\$ 2,452.76
<u>21 Student Activities</u>	<u>\$ 17,024.99</u>	<u>\$ 145.23</u>
Total	\$ 195,390.39	\$ 153,327.99

Motion by Sollund seconded by Oliver to approve the 2023-2024 Teacher Seniority list.

Member Koland introduced the Resolution Directing the Administration to Make Recommendations for Reductions in Programs and Positions and Reasons Therefore.

WHEREAS there has been a reduction in student enrollment, and,

WHEREAS this decrease in student enrollment must include discontinuance of positions and discontinuance or curtailment of programs, and,

WHEREAS a determination must be made as to which teachers’ contracts must be terminated and not

renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions.

BE IT RESOLVED, by the School Board of Independent School District No. 2358, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions because of a reduction in enrollment, make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by Member Murray and upon roll call vote the following voted in favor thereof: Oliver, Sollund, Olson, Murray, Hanson, Koland

and the following voted against the same: None

whereupon said resolution was declared duly adopted.

Motion by Murray seconded by Koland to engage in services provided by School Management Services at the contracted rate of \$60,000 annually.

Next Regular Board Meeting is scheduled for February 14, 2024, 6:30 PM, Tri-County School Library in Karlstad, MN.

Motion by Oliver seconded by Sollund to adjourn.

Respectfully submitted by Mark Koland, Clerk \_\_\_\_\_