

Regular Board of Education Meeting
Tri-County School District 2358
July 15, 2014, 8:00 p.m.
Tri-County School Staff Workroom, Karlstad, MN

The meeting was called to order by Chairperson Wikstrom at 8:00 p.m. and a quorum was determined. The Pledge of Allegiance was recited.

Members Burkel, Koland, Murray, Olson, Regalado, Swenson, Chair Wikstrom, Superintendent Ruud and Principal Sorgaard were present.

Member Burkel moved and Member Regalado seconded to approve the minutes of the June 18 meeting.
UC

Member Swenson moved and Member Murray seconded to authorize payment for claims in the following funds. **UC**

Late June bills:	<u>Last Year</u>	<u>This Year</u>
GENERAL	\$43,309.94	\$41,022.37
FOOD SERVICE	359.45	985.65
COMMUNITY SERVICE	<u>148.50</u>	<u>0.00</u>
TOTAL	\$43,817.89	\$42,008.02

July bills:	<u>Last Year</u>	<u>This Year</u>
GENERAL	\$215,948.30	\$164,744.87
FOOD SERVICE	0.00	511.85
COMMUNITY SERVICE	191.61	1.99
DEBT REDEMPTION	<u>16,763.75</u>	<u>16,310.00</u>
TOTAL	\$232,903.66	\$181,568.71

Visitor present was Kitty Rodahl.

Member Swenson moved and Member Burkel seconded to approve the agenda as presented. **UC**

Member Swenson moved and Member Murray seconded to approve the following consent agenda items:
UC

To accept the low milk bid from **Food Services of America (Cass Clay)**.

<u>MILK</u>		<u>Last Year</u>	<u>This Year</u>
<u>Food Services of America (Cass Clay)</u>			
1%	1/2 pint	.21	0.22
Skim	1/2 pint	.20	0.21

Skim Chocolate	1/2 pint	.23	0.24
Cream Whip	pint	1.97	2.79
Shedded Cheese	5 lbs.		11.22

<u>MILK</u>		<u>Last Year</u>	<u>This Year</u>
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Dean Foods (Land O Lakes)

1%	1/2 pint	0.209	0.251
Skim	1/2 pint	0.199	0.234
Skim Chocolate	1/2 pint	0.206	0.245
Cream Whip	pint	1.90	1.95
Shedded Cheese	5 lbs		16.99

To authorize the Superintendent to purchase fuel after seeking two price quotes and for early payment if a discount is available.

To authorize School District #2358 to participate in the National School Lunch and School Breakfast Programs, and the Minnesota Kindergarten Milk Program, and accept responsibility for providing free and reduced price meals to eligible school children. BE IT FURTHER RESOLVED that District No. 2358 renew the National School Lunch Agreement set forth by the State Department of Education for the 2014-15 school year. (Copy of the complete agreement is on file in the Superintendent's office)

Member Burkel moved, Member Swenson seconded to set the Truth-in-Taxation dates as follows: Tuesday, December 2, 2014 at 6 p.m., Tuesday, December 9, 2014 at 6 p.m., for the Continuation Hearing if needed. **UC**

Member Regalado moved, Member Olson seconded to approve the 2014-15 Student Handbook as presented by Principal Sorgaard. **UC**

Member Regalado moved, Member Koland seconded to approve the Second Reading of Policy 514 - Bullying Prohibition Policy for Tri-County Schools. **UC**

Member Swenson moved, Member Burkel seconded to approve the hiring of Laura Efta as a Kindergarten teacher for the 2014-15 school year. **UC**

Member Swenson moved, Member Olson seconded to approve the hiring of Shari Kasprovicz as the School Readiness Instructor for the 2014-15 school year. **UC**

Member Burkel moved, Member Regalado seconded to approve the hiring of Shawn Donarski as the Head Bus Mechanic for the 2014-15 school year. **UC**

Member Murray moved, Member Regalado seconded to accept a letter of retirement from Michael Lefrooth as a bus driver for the school district as of June 2, 2014. **UC**

Member Swenson moved, Member Koland seconded to approve bus driver rates at \$25.00 minimum for shuttle bus and \$12.50 per hour after first two hours for driving for extra curricular activities. **UC**

Member Burkel moved, Member Regalado seconded to approve a one year contract for the Principal for the 2014-15 school year. Details on file in the Superintendent's Office. **UC**

Member Swenson moved, Member Murray seconded to accept the following resolution on an election for four (4) School Board Member positions:

**RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS
AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 2358, State of Minnesota as follows:

1. (a.) It is necessary for the school district to hold its general election for the purpose of electing four (4) school board members for terms of four (4) years each.
(b.) The clerk shall include on the ballot the names of the individuals who file affidavits of candidacy on said general election during the period for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.
2. The general election is hereby called and elected to be held in conjunction with the state general election on Tuesday, the 4th day of November, 2014.
3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as for the state general election.
4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election. The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.
The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause a sample ballot to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.
The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the school district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.
The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.
The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on election day.
5. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate

election officials regarding preparation and distribution of ballots, election administration and cost sharing.

6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, which such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

SCHOOL DISTRICT BALLOT
INDEPENDENT SCHOOL DISTRICT NO. 2358
TRI-COUNTY SCHOOLS
GENERAL ELECTION
NOVEMBER 4, 2014

INSTRUCTION TO VOTERS

To vote, completely fill in the ovals(s) next to your choice like this:

SCHOOL BOARD MEMBER
VOTE FOR UP TO FOUR

CANDIDATE U
CANDIDATE V
CANDIDATE W
CANDIDATE X

Write-in, if any

Write-in, if any

Write-in, if any

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

7. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.
8. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.
9. The clerk is hereby authorized and directed to provide for testing of the optical scan voting

system within fourteen (14) days prior to the general election date. The clerk shall cause notice of the time and place of the test to be given at least two (2) days in advance of publication once in the official newspaper, by posting a notice, and by notifying the county or legislative district chair of each major political party.

10. The clerk is hereby authorized and directed to cause notice of the location of the counting center or the place where the ballots will be counted to be published in the official newspaper at least once during the week preceding the week of the general election and in the newspaper of widest circulation once on the day preceding the general election, or once the week preceding the general election if the newspaper is a weekly.
11. The individuals designated as judges for the state general election shall act as election judges for this election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit them to the school board for canvass in the manner provided for other school district elections. UC

Principal Sorgaard reported on the following: Playground Training; CPR Class For Staff; Fall Workshops

Superintendent Ruud reported on the following: Concrete In Front Of Bus Garage; Cameras Need To Be Replaced

Board Reports:

NWRIC: The meeting will be next month.

REGION I: No Report

Member Regalado moved, Member Burkel seconded to adjourn. **UC**

Respectfully submitted by Mark Koland, Clerk _____ .

Next Meeting: August 19 at 8:00 p.m.